



Senior Science Officer, Alliance Management

Background

The California Institute for Regenerative Medicine (CIRM) is the state's Stem Cell Agency. We were created by the voters of California when they approved Proposition 71 in 2004, and renewed when Proposition 14 was approved in 2020, providing \$5.5 billion to invest in stem cell research in California. CIRM's mission is to accelerate world class science to deliver transformative regenerative medicine treatments in an equitable manner to a diverse California and world.

To meet this challenge, our team of highly trained and experienced professionals actively partners with both academia and industry in a hands-on, entrepreneurial environment to fast-track the development of today's most promising stem cell and regenerative medicine technologies. Through competitive grant funding mechanisms, CIRM has funded over 1000 stem cell and regenerative medicine research projects including 77 clinical trials. Its current portfolio of over 147 projects spans discovery through phase 3 clinical trials of cellular, genetic, and regenerative medicine therapies across major therapeutic areas.

General Statement

The Business Development team collaborates with external stakeholders to advance CIRM's mission. The team manages the Industry Alliance Program, which facilitates partnerships and collaborations between the biopharma industry and CIRM's portfolio projects to accelerate commercialization of CIRM-funded therapies. It also supports CIRM's alliances with industry partners, funding agencies and other stakeholders to meet the strategic needs of CIRM's funding programs. Under the new strategic plan, the team will build a unique California Manufacturing Network for cell and gene therapies.

The primary functions of this role will be to identify, execute and manage industry-academic collaborations to support CIRM's portfolio, to help build CIRM's cell and gene therapy manufacturing infrastructure and workforce development initiatives, and to assist in the Business Development Team's overall functions.



Job Functions

- Developing and maintaining partnerships with academic and industry stakeholders in regenerative medicine to support the research, development, manufacturing, and commercialization goals of CIRM's portfolio of therapeutic development projects.
- Operationalizing CIRM's California Manufacturing Network by coordinating collaborations and partnerships between academic and industry stakeholders toward shared goals of advancing cell and gene therapy manufacturing and building a diverse highly skilled manufacturing workforce.
- Managing CIRM California Manufacturing Network funding opportunities including application submission, award management, setting milestones and resolving bottlenecks, and driving toward and tracking Network success criteria.
- Managing CIRM's collaborations with industry partners in the Industry Alliance Program by providing industry partnering opportunities for CIRM portfolio projects, facilitating partnering agreements and tracking partnership outcomes.
- Developing and maintaining comprehensive intelligence databases and customer relationship management databases to support alliance management and business development functions.
- Being up to date on trends and key developments in the research, development and commercialization of stem cell therapies, gene therapies and regenerative medicine therapies.
- Representing CIRM and the Business Development team at appropriate scientific, medical, governmental agency, and industry meetings and events.
- Collaborating with others to generate efficiencies, enhance productivity, and develop competencies.
- Committing to team decisions by supporting and working to achieve team objectives.
- Demonstrating in your words and actions commitment to CIRM's mission.

Supervision Received

The Senior Science Officer, Alliance Management reports to the Director of Business Development.

Qualifications and Skills

The Senior Science Officer, Alliance Management will have scientific expertise and industry experience in biologics drug development, preferably in stem cells, cell therapies and/or gene therapies. The Senior Science Officer, Alliance Management will have an innate sense of urgency and determination to deliver outstanding results and to find innovative ways of meaningfully advancing CIRM's mission.



- An “all in” commitment to accomplishing the mission of CIRM.
- Advanced Degree (MS, MEng, PhD, PharmD, MBA) in life sciences or engineering including cell biology, microbiology, biochemistry, biomedical engineering, or a related field.
- A minimum of 5 years of relevant experience beyond degree in alliance management, manufacturing, R&D/CMC program management, and/or business development in the fields of biologics, cell therapies or gene therapies.
- Knowledge of drug development and/or manufacturing processes for stem cell, cell, gene or regenerative medicine therapies.
- Excellent interpersonal skills and a proven ability to drive successful collaborations and partnerships across a diversity of disciplines, cultures and organizations.
- Ability to effectively manage, organize and prioritize multiple projects and meet deadlines in a fast-paced and demanding environment.
- Outstanding communication, written and presentation skills.
- Ability to interpret and apply contractual terms to manage business relationships.
- Ability to work collaboratively in a cross-functional team-oriented environment.

Working Conditions

- Ability to operate standard office equipment.

During the COVID pandemic, remote work is acceptable, however eventual willingness to work collocated with the team is a must.

Attendance

Must maintain regular and acceptable attendance at such level as is determined at the Department’s sole discretion. Must be regularly available and willing to work the hours the Department determines are necessary or desirable to meet its business needs.

Salary Range and Benefits

The annual salary range for the Senior Science Officer, Alliance Management position is \$150,000 - \$180,000. CIRM offers a competitive compensation and benefits package.

How to apply

Interested candidates please submit:

- Cover letter
- CV/Resume
- California State application at <http://jobs.ca.gov/pdf/std678.pdf>



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****A California State application is required as CIRM is a state agency. You will not be considered without this.**

To: jobs@cirm.ca.gov. (Electronic applications preferred)
CIRM is an Equal Opportunity Employer and committed to a diverse workforce.

Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Final Filing Date: 10 days out or until filled

Address for Mailing Application Packages

You may submit your application and any applicable or required documents to:
Human Resources
Attn: CIRM, Jobs
P.O. Box 980790,
West Sacramento, CA 95798-0790

Required Application Package Documents

The following items are required to be submitted with your application. Applicants who do not submit the required items timely may not be considered for this job:

- Cover Letter
- Resume/CV
- Current version of the State Examination/Employment Application (STD. 678) form. All Experience and Education relating to the qualifications listed for this position should be included to demonstrate how you meet the essential functions of the job.

Application Information

All applicable fields on the State Examination/Employment Application (STD. 678) form must be filled out completely. Resume must be included. Clearly indicate on the STD. 678 form in the field titled "Examination(s) or Job Titles for Which You Are Applying" the position title as indicated on this job announcement. Employment history on your application must be complete with dates, description of duties and responsibilities for each position held, contact names and phone numbers of supervisors. Applicants who do not submit all the required documentation (incomplete application package) may be eliminated from the selection process.

NOTE: For security purposes, your full social security number is not required on the application.



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For any inquiries about the position sent to jobs@cirm.ca.gov, the e-mail should have the position title on the subject line.

Contact Information

The Human Resources Manager is available to answer questions regarding the application process and the position.

Human Resources Contact:

Vanessa Singh

Email - jobs@cirm.ca.gov

Applicants requiring reasonable accommodations for the hiring interview process must request the necessary accommodations if scheduled for a hiring interview. The request should be made at the time of contact to schedule the interview. Questions regarding reasonable accommodations may be directed to the Equal Employment Officer listed below:

- Vanessa Singh
- Email: jobs@cirm.ca.gov
- California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice) TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

Equal Opportunity Employer

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free workplace. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.

Benefits

Information on benefits afforded by membership in the California Public Employees' Retirement System can be found on the California Department of Human Resources (CalHR) Salary and Benefits website at www.calhr.ca.gov/employees/pages/salary-and-benefits.aspx.

Information regarding Merit System Principles provided to public employees by the State Civil Service Act can be found on the CalHR website



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at <https://www.calhr.ca.gov/Training/Pages/performance-management-merit-system-principles.aspx>.

Additional benefit information can be found on the CalHR California State Civil Service Employee Benefits Summary website at <https://www.calhr.ca.gov/Pages/California-State-Civil-Service-Employee-Benefits-Summary.aspx>. This webpage is intended to provide general information.

*All hires at CIRM are Exempt from civil service and considered Excluded for the purposes of collective bargaining.